## **BURGAN BANK A.Ş. TERMS AND CONDITIONS**

I- CLEAN AND DOCUMENTARY COLLECTIONS					
	<b>%</b> o	Min.			
a-) Presentation for collection	1,5	US\$ 50			
b-) Presented for acceptance	1,5	US\$ 50			
c-) Acceptance or aval by our bank*	Subject to arrangement				
d-) Collections returned without presentation to drawee	0,5	Min. US\$ 50 / Max. US\$ 200			
e-) Collections returned unpaid or unaccepted	1	Min. US\$ 50 / Max. US\$ 200			
f-) Collections delivered free of payment	US\$ 100				
g-) Amendment of collection instructions (per amendment)	US\$ 50				
h-) Endorsement	US\$ 100				
i-) Protest of unpaid bills/drafts	Protest charges and legal costs will be charged additionally				

	<b>‰</b>	Min.
-) Payment orders with option "OUR" in MT 103 messages	1	Min. US\$ 40 / Max. US\$ 100
b-) Cancellation or amendments of payment orders		US\$ 50
c-) Repair charges		US\$ 10
d-) Payment of cheques drawn on us		Free of charge
e-) Payment of cheques drawn on other banks in Turkey	2	Min. US\$ 50 / Max. US\$ 200
f-) Stop payment of cheques		US\$ 50
g-) Inquiries		
Up to 12 months		US\$ 50
Over 12 months		US\$ 100

III- DOCUMENTARY CREDITS				
	<b>‰</b>	Min.		
a-) Pre-advising commission (flat)	US\$ 100			
b-) Advising commission (flat)	1	Min. US\$ 50 / Max. US\$ 250		
c-) Taking up of documents including payment (flat)	1,5	Min. US\$ 50 / Max. US\$ 250		
d-) Confirmation commission*	Subject to arrangement			
e-) Deferred payment or acceptance commission*	Subject to arrangement			
f-) Amendments / cancellations (per message)	US\$ 50			
g-) Discrepancy fee	US\$ 100			
h-) Passing forward of DCs to 3rd Bank	US\$ 50			

When documentary credits are not utilized, our commission will always be borne by the applicant.

IV- GUARANTEES & STAND BY LETTERS OF CREDIT			
	Min ‰	Min.	
a-) Passing on guarantees to the beneficiary without any engagement on our part	1	Min. US\$ 50 / Max. US\$ 250	
b-) Issuing Letters fo Guarantee *			
Bid Bonds	Subject to arrangement		
Performance Guarantees, Advance Payment Guarantees	Subject to arrangement		
c-) Confirmation of Stand- by LCs*	Subject to arrangement		
d-) Amendments / cancellations (per message)		US\$ 50	

## V- GENERAL TERMS

- a-) No commission will be refunded if a credit is cancelled or expired fully or partly unutilised, or if a service is not realised or rendered.
- b-) Postage, teletransmission charges, banking transaction tax (currently 5% on total charges out-of pocket expenses as well as any third-party charges will, in all cases be charges additionally).
- c-) All other transactions not mentioned in the present tariff are subject to special arrangement.
- d-) Documentary credits are subject to Uniform Customs and Practice for Documentary Credits as set forth by the International Chamber of Commerce, Paris, in its prevailing issue.. Collections are subject to Uniform Rules for Collections as set forth by the International Chamber of Commerce, Paris, in its prevailing issue.
- e-) This list of conditions supersedes all previous editions.
- f-) All commissions and charges are subject to change without prior notice.
- (\*) Actual rate per transaction will be determined by the Financial Institutions Department. Tel: +90 212 371 37 41 or +90 212 371 37 42 Email: finansalkurumlar@burgan.com.tr